



Mail: 117 S. 17th Street #1401
Philadelphia, PA 19103
Fax: 215-751-1986
Tel: 800-879-6640/215-751-1100
Email: info@amerispan.com
Web: <http://www.amerispan.com>

Volunteer and Academic Credit (Non-Language) Application Checklist

PRIOR TO DEPARTURE

Mail the following to AmeriSpan:

- 1) AmeriSpan Volunteer/Internship Application
- 2) \$350 deposit
- 3) 2 letters of reference letters either academic or professional.
- 4) Typed responses to essay questions
- 5) Detailed resume in English.

Carefully read the course description and requirements for the Seattle Central Community College courses you have chosen. Mail SCCC Application and Fees to:

Attn: Karen Kato
Cooperative Education & Career Placement
Center for Independent Study
Seattle Central Community College
1701 Broadway, BE1140
Seattle, WA 98122

DURING VOLUNTEER PROGRAM

Make sure to complete all assignments and tasks as outlined in the course syllabus.

AFTER YOU RETURN

Approximately 2-3 weeks after you return, call SCCC at 206-587-3805 to request a transcript (\$3 per transcript). Make sure to find out if your grade has been posted before they mail the transcript.

GENERAL INFORMATION/POLICIES AND PROCEDURES

Terms of Enrollment: Enrollment in travel/language courses does not constitute admission to Seattle Central Community College. Students who are not attempting to earn a degree or certificate are registered as non-matriculated students.

Seattle Central is on a quarter system. Approximate dates are as follows: Summer: Last week in June through mid-August; Fall: Last week in September through mid-December; Winter: First week in January through March; and Spring: First week in April through mid-June.

Students have two quarters (the quarter you are registered for and one additional quarter) to complete courses and will receive a "Y" (on-going) on grade reports until all coursework has been completed. (Please note: The "Y" will remain on transcripts if students do not complete courses.)

Cost:

| | |
|-----------------------|-----------|
| 5 quarterly credits: | \$ 375.00 |
| 10 quarterly credits: | \$ 750.00 |

Extension/Fee: One extension (one additional quarter) will be granted at a cost of \$50/extension.

Refund Policy: To receive a refund, students must submit a written request (mailed, faxed, or emailed) to the address listed below.

There will be NO REFUNDS once a quarter officially ends.

Financial Aid: Non-resident students: A matriculated student receiving financial aid from another college/university is not eligible to receive financial aid at Seattle Central. However, you can discuss the possibility of a consortium agreement with your school's financial aid office. If approved, the financial aid office at your school must initiate contact with the financial aid department at Seattle Central.

Resident students: These are contract courses. Students cannot use financial aid for these courses.

Submitting Assignments: See course syllabus.

Grading System: See course syllabus.

Final Grade/Transcripts: If you complete a course during the second quarter of enrollment, a grade change will be processed as soon as the grade is received from the instructor. If you complete coursework prior to the end of the first quarter of enrollment, transcripts will not be available until approximately two weeks following the official end of the quarter.

To request an official transcript of grades, students should call (206) 587-3805 (8:00 am - 4:30 pm, Pacific Standard Time). The fee for official transcripts is \$3.00 per copy. Unofficial transcripts are available at no cost to the student. Unofficial transcripts are available on-line: www.seattlecentral.org Click on STUDENTS, Online Services and SOS Student Online Services.

Honor System: It is expected that each student will prepare his or her own assignments and that any assignments submitted will be the sole work of the student. Academic dishonesty, including cheating, plagiarism, or knowingly furnishing false information, will not be tolerated. Violation of these rules will be considered **Misconduct** under the student code WAC 132-F-120-110. Students suspected of misconduct will forfeit all fees and credit will be denied.

Change of Name/Address: Students are responsible for informing the Cooperative Education Office of his/her current name and address. Delivery of mail to the last address on record constitutes official notification to students.

Student Inquiries: Students requiring additional information should direct inquiries to:

Cooperative Education & Career Placement
Center for Independent Study
SEATTLE CENTRAL COMMUNITY COLLEGE
1701 Broadway, BE 1140 Seattle, WA 98122

Phone: (206) 587-6998

FAX: (206) 287-5529

Email: kakato@sccd.ctc.edu

Web: www.seattlecentral.org/coop

Seattle Community College District VI reserves the right to make any changes in procedures without notice. In addition, the College District reserves the right to cancel courses or change fees at any time without notice.

SECTION 3 (TO BE COMPLETED BY ALL STUDENTS)

DO YOU HAVE A PHYSICAL, SENSORY OR MENTAL IMPAIRMENT WHICH SUBSTANTIALLY LIMITS ONE OR MORE MAJOR LIFE ACTIVITIES, SUCH AS DEAF/HARD OF HEARING/ DEAFBLIND, MOBILITY, SPEECH/LANGUAGE, LEARNING DISABILITY, BLIND/VISUAL, CHRONIC/ ACUTE HEALTH, NEUROLOGICAL/NERVOUS SYSTEM, OR PSYCHOLOGICAL/EMOTIONAL.

YES
 NO

PERSONS WITH DISABILITIES MAY BE ELIGIBLE FOR SUPPORT SERVICES AND SHOULD CONTACT DISABILITY SUPPORT SERVICES FOR MORE INFORMATION. CALL CENTER FOR DEAF STUDENTS AND DISABILITY SUPPORT SERVICES: 206-587-4183 VTTY. (PLEASE CALL THIS NUMBER IF YOU NEED INTERPRETING SERVICES AS SOON AS POSSIBLE).

| | | | | | |
|---|--|------|-------|------|---|
| EDUCATIONAL BACKGROUND LAST HIGH SCHOOL ATTENDED | | CITY | STATE | YEAR | GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO |
| LAST COLLEGE ATTENDED | | CITY | STATE | YEAR | GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO |

THE INFORMATION GATHERED BY THE FOLLOWING QUESTIONS PROVIDES MINORITY INCENTIVE FUNDS TO OUR CAMPUS WHICH ARE USED TO SUPPORT DIVERSITY SERVICES ON CAMPUS.

WHICH ETHNICITY/RACE DO YOU CONSIDER YOURSELF TO BE?
 AFRICAN AMERICAN (870) ALEUT (941) ESKIMO (935) NATIVE AMERICAN (997) WHITE (800)

PRINT THE NAME OF THE ENROLLED OR PRINCIPAL TRIBE _____

ASIAN OR PACIFIC ISLANDER (API)
 ASIAN INDIAN (600) CAMBODIAN (604) CHINESE (605) FILIPINO (608) HAWAIIAN (653)
 JAPANESE (611) KOREAN (612) LAOTIAN (613) SAMOAN (655) VIETNAMESE (619)

OTHER API (PLEASE PRINT) _____ OTHER RACE (PLEASE PRINT) _____

ARE YOU OR ARE YOU NOT OF SPANISH/HISPANIC ORIGIN?
 NO (NOT SPANISH/HISPANIC) (999) YES, CUBAN (709) YES, MEXICAN, MEXICAN-AM., CHICANO (722) YES, PUERTO RICAN (727)

HOW LONG DO YOU PLAN TO ATTEND THIS COLLEGE?
 (Select one)
 11 ONE QUARTER 14 UP TO TWO YEARS, NO DEGREE PLANNED 90 OTHER (Indicate) _____
 12 TWO QUARTERS 15 LONG ENOUGH TO COMPLETE A DEGREE
 13 ONE YEAR 16 DON'T KNOW

WHAT IS YOUR WORK STATUS WHILE ATTENDING COLLEGE?
 (Select one)
 11 FULL-TIME HOMEMAKER 13 PART-TIME OFF-CAMPUS 16 NOT EMPLOYED, NOT SEEKING EMPLOYMENT
 12 FULL-TIME EMPLOYMENT 14 PART-TIME ON-CAMPUS 90 OTHER (Indicate) _____
 (including self-employed and military.) 15 NOT EMPLOYED BUT SEEKING EMPLOYMENT

WHAT IS YOUR PRIOR LEVEL OF EDUCATION AT ENTRY TO THIS COLLEGE?
 (Select one)
 11 LESS THAN HIGH SCHOOL GRADUATE 14 SOME POST-HIGH SCHOOL BUT NO DEGREE OR CERTIFICATE 17 BACHELOR'S DEGREE OR ABOVE
 12 G.E.D. 15 CERTIFICATE (Less than two years) 90 OTHER (Indicate) _____
 13 HIGH SCHOOL GRADUATE 16 ASSOCIATE DEGREE

WHAT WAS YOUR FAMILY STATUS WHEN YOU STARTED AT THE COMMUNITY COLLEGE? WERE YOU...
 (Select one)
 11 A SINGLE PARENT WITH CHILDREN OR OTHER DEPENDENTS IN YOUR CARE 90 OTHER (Indicate) _____
 12 A COUPLE WITH CHILDREN OR OTHER DEPENDENTS IN YOUR CARE
 13 WITHOUT CHILDREN OR OTHER DEPENDENTS IN YOUR CARE

IS ENGLISH YOUR SECOND LANGUAGE?
 11 YES
 12 NO

Volunteer Application

Mail To: PO Box 58129, Philadelphia, PA 19102-8129
FedEx To: 117 S. 17th Street, #1401, Philadelphia, PA 19103
Questions: 800-879-6640 or 215-751-1100



Part A: General Information

Name: _____ Street Address: _____

City: _____ State: _____ ZIP: _____ Country: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____ Fax: _____

E-mail Address: _____

Birthdate: ____/____/____ Sex: Male/Female Married?: Yes/No Occupation: _____

Passport No.: _____ Nationality: _____ How you heard about us: _____

Emergency contact (name & telephone): _____

Current Employer or School: _____

Part B: Volunteer and Language Program

Country: _____

Language Classes: (Volunteers/Interns must start classes the first Monday of any month): Start date: _____ End date: _____

Target Language: _____ Language Level (see Rating Level): Zero/Beginner/Intermediate/Advanced - Low/ Mid/ High

Language Comments/ Additional Languages Spoken: _____

Volunteer Placement: # of wks: _____ Start date: _____ End date: _____

Placement: *1st Choice:* _____

2nd Choice: _____

3rd Choice: _____

Do you have any health related or physical conditions that would limit where you could be placed? Yes / No

If you answered yes, please explain: _____

Lodging: Please list any environmental allergies and/or dietary restrictions (be specific): _____

Special housing requests: _____

Airport pick-up: *Please note that in some locations, airport pick-up is an added cost.*

Arrival Date: _____ Arrival Time (AM or PM?): _____ Airline Name: _____ Flight #: _____

VOLUNTEER PROGRAM COSTS (please read the attached terms and conditions)

| | |
|--|----|
| Volunteer program cost (see price box on project page of website). This fee covers your application fee, volunteer placement service, cost for classes and homestay during classes, accommodation during volunteer placement, enrollment in the travel assistance program, administrative costs and all general AmeriSpan services. | \$ |
| Other (\$35 late fee, airport pickup (if not included in price), extra homestay nights, private room upgrades, etc.) Describe: | \$ |
| TOTAL COST | \$ |
| Less: Enclosed deposit (Minimum \$350 deposit, of which \$50 is non-refundable) | \$ |
| TOTAL BALANCE OWED | \$ |

Total payment due at least 4 weeks before start date of language program. If only paying \$350 deposit now, please send check or money order for balance or contact us with credit card authorization to charge balance by due date to avoid late fee.

Check/Visa/MC/AMEX/Discover # _____ Exp. Date: _____ CCV/CCV2: _____ Amount: _____

Cardholder's Name (if different than above) _____

Billing Address (if different than above) _____

I have read and I agree to all the TERMS & CONDITIONS attached to this application.

Signature: _____ Date: _____

Terms & Conditions

What To Include With Your Application - In One Envelope!

- Typed responses to essay questions listed below.
- Detailed resume in English.
- \$350 deposit
- 2 letters of reference either academic or professional.

Application and Payment Process

- Send all application materials and \$350 deposit (of which \$50 is non-refundable) in one envelope at least 2 months before you wish to start (consider the start of the language classes as your start date).
- We will inform you of placement specifics within about 4 weeks after your telephone interview. You will receive a confirmation statement with the total amount due, "Need to Know" country facts sheets and additional pre-departure information in the mail. If we are unable to place you, we will notify you at this time. In this case, \$300 of your \$350 deposit will be refunded. **The \$350 deposit is non-refundable once we have obtained a placement for you.** NOTE: Never purchase a non-refundable or non-changeable airline ticket before you have been confirmed by AmeriSpan.
- All program costs must be paid in full at least 4 weeks before your class start date. For airport pick-ups, AmeriSpan should receive flight arrival information at least 2 weeks prior to start date. We will send a final confirmation statement when full payment is received and all details are finalized.
- Late payments and/or late applications are subject to a \$35 late fee. If registering less than 4 weeks in advance, full payment with \$35 late fee) is due.
- All changes within 2 weeks of the scheduled start date are subject to a \$50 change fee. Although everything will be done to accommodate you, you are not guaranteed your original placement if you change your dates.

Positions that Provide Free Housing

Volunteers/Interns are required to pay an additional security deposit of \$300 for positions that provide free housing. This security deposit will be refunded within 4-6 weeks of the completion of your work commitment. Should the volunteer/intern cancel with less than 1 month before the start date (start of language classes), fail to fulfill the length of commitment or is dismissed due to failure to comply with behavioral or work obligations, the security deposit will not be returned (in addition to the stated refund policy, see below).

Transferable Academic Credit For Volunteering and/or Studying A Foreign Language

If you wish to receive transferable academic credit for volunteering and/or your language program through SCCC or Brookhaven (offered at select locations only) refer to the following link for more details: http://www.amerispan.com/credit_volunteer.

Calculating Your Costs

Your program cost consists of \$50 registration fee, \$300 (\$550 for internships) placement service fee, the cost of language classes and lodging (see AmeriSpan Language program price sheet or website) and the cost of housing during your volunteer placement (housing during your placement is based on double occupancy and does not include meals. Upgrade to private room (where not included) might be possible at an extra charge. Your program cost also covers enrollment in the travel assistance program, administrative costs and all general AmeriSpan services.

Refund Policies

- \$50 is non-refundable for any reason.
- If AmeriSpan is not able to place you within given time limits, \$300 of your \$350 deposit will be returned. **The deposit will not be returned if you decline a placement that meets your requests as outlined in your application.**
- Cancellations more than 2 weeks before start date (start of language classes) are entitled to a full refund less the \$350 deposit. (and any additional security deposit, if required). Cancellations less than 2 weeks before the start date will be refunded less 25% of total cost less the \$350 deposit.
- There will be no refunds after a program has begun. If a personal emergency has occurred, participant should notify AmeriSpan in writing. We will review the claim and a partial refund may be issued. The above refund policy is the same in cases of cancellation due to war, terrorism or similar cases. Programs can get canceled and/or changed, AmeriSpan is not responsible for these changes. AmeriSpan reserves the right to substitute comparable programs or refund program fees.

Satisfaction Guarantee

Your satisfaction is our main concern. If you are not satisfied, we'll pay for a week of group classes at the same program or another of your choice. To invoke the Satisfaction Guarantee, please submit a letter upon completion of your program which describes why you are dissatisfied with the language component of your program. We use this information to evaluate and improve the program for future participants. Within 3 weeks, we will issue you a coupon for one week of group language class (does not include lodging) at the same program or any of our other programs teaching the same language. You may use this free week of classes at any time in the future.

Behavioral Expectations

- Volunteers/Interns who fail to comply with the rules of the host organization, do not fulfill work responsibilities, or who have falsely represented his/her skills on the application, will be dismissed without notice or refunds. The costs of return trip is at the expense of the participant or his/her family.
- Participants agree to work the full amount of time for which they have registered. **No changes to program are permitted once the program has begun (the start date of language classes).**
- It is understood that AmeriSpan serves as an intermediary between the volunteer/intern and the host organization and is not responsible for the actions of either party.
- **IMPORTANT:** Although these are unpaid positions, please consider it a job. Dress appropriately and recognize standard business etiquette (be on time, be respectful of superiors, etc.). This is a serious commitment. Please reconsider if you: have pending graduate school acceptance, are waiting to hear from a job, are considering this a "work vacation," have known family issues at home, etc. Please schedule all independent travel, extended trips and family/friends visiting you in country to occur after your work commitment has ended. Scheduling "time off" during your placement is not appropriate.

Liability

- While participating in this program, you may be exposed to certain risks. These risks may include, but are not limited to accident and/or sickness without readily available medical facilities, the forces of nature, travel in the air, travel on the ground, terrorism and war. By signing the other side of this form, you are assuming all these risks and agreeing to indemnify AmeriSpan Unlimited, their officer, directors and employees harmless for any and all liability that may arise in connection with your participation in AmeriSpan programs outside the United States.
- While participating in this program, you may be responsible for paying additional funds related to your own actions while on-site. Some schools will collect deposits upon your arrival while others will collect only if you incur these charges. Typical extra charges include: lost keys, property damage, overstaying in your lodging, hosting overnight guests in your lodging, and lost books.

Volunteer/Internship Essay Questions

Please type (handwritten will not be accepted) your answers to the following questions on a separate piece of paper. Some answers only require short responses, while others should be in complete paragraphs.

Part 1: Personal Interest, Qualifications & Motivation

1. Explain your reasons for wanting to participate in this program? Why do you think you are a good candidate for it?
 2. What research have you done on the geographical area? Are you going to be able to work in this climate and in these conditions?
 3. What are your expectations for the placement (the work, the environment, etc.)?
 4. List three challenges (besides language) you expect to encounter in your work environment. How would you resolve resolve them?
 5. Please describe the type of work you think you would most enjoy for the placement type you have listed on the application. This will help us get to know more about the type of volunteer work you want to do.
 - Nature placement: Please describe your interests: Volunteering with animals (if so, what types), at a garden or farm, in an agricultural cooperative within the local community, etc? OR
 - Educational and/or Social Work placement: Please explain what populations would you like to work with (the elderly, infants, teenagers, disabled, etc) OR
 - Healthcare placement: Please list your medical certification/area of expertise? OR
 - Other placement: Please list your interests (marketing, tourism, museums, libraries, gov't, etc.).
- *Please choose placements within the same placement type (for example, nature or healthcare), listing at least your top three choices in order of preference.***
6. Please describe the type of setting in which you would feel most comfortable, for example, a park, a school, orphanage, library, prison? Are you willing to work in a setting with little access to modern technology or facilities?
 7. Explain how you would apply some of your current skills to your description(s) of work above.
 8. How much supervision do you expect to receive at your placement?
 9. What does the phrase "culture shock" mean to you? Have you experienced it? What are some strategies you will use to counteract it?
 10. How long, if at all, have you been studying Spanish/Portuguese? In what setting? What do you plan to do before you leave your home to prepare your Spanish/Portuguese?
 11. Please describe any travel experience you have had in developing countries (Where? How long? With friends/family/alone?). If you have not traveled in developing countries, what challenges do you expect to face in such an environment?
 12. Your favorite placements may not be available when you apply including various types of organizations (non-profits, for-profits, local, national and international governmental organizations, etc). Are you flexible enough to work in any of the above?
 13. How flexible are you willing to be about where you are placed? What are your placement requirements?
 14. Do you realize that volunteer work may be full-time (some times including nights and/or weekends) and can be very difficult and at times boring?

Part 2: Language Proficiency

Answer as many of these questions in the target language as possible (regardless of your level) to the best of your ability without using a dictionary or grammar book. Each question is directed to you in the 3rd person "polite you" form..

1. What type of activities do you like to do?
2. What is your best friend like?
3. What did you do last weekend?
4. What did you do last year?
5. You are talking with a person that is going to travel to your country for the first time. What would you advise him/her?

Rating Your Language Level

Overview

Carefully read the following descriptions and determine which category best describes your skills. Keep in mind that you will be given a placement test once you arrive at the school.

Low Beginner

No real functional ability in the language. Speech is characterized by a few memorized words or phrases. Unable to handle a typical "survival situation". Utterances rarely consist of more than two or three words with frequent long pauses. Understanding limited to occasional words, cognates, and short slowly spoken utterances. No practical communicative writing skills.

IN OTHER WORDS: *You know a few words and phrases, but would not be able to hold a basic survival situation type conversation (ordering food, asking for bus information, getting a hotel room price, etc.). You have no writing skills in the language, but can recognize some written words.*

Mid Beginner

Speaking ability still limited to memorized words and phrases, although quantity is increased. Vocabulary is limited to expressing very basic needs and courtesies. Utterances are limited to a few words at a time with frequent pauses. Can understand simple commonly used phrases and questions. Requires native speaker to speak slowly and often repeat a phrase before comprehension is achieved.

IN OTHER WORDS: *You can introduce yourself and ask someone's name. You can ask and answer the questions, "How are you? Where are you from?". You can handle some basic survival situations such as ordering a meal. You know the alphabet and some numbers.*

High Beginner

Limited to simple conversation dealing with common everyday themes. Ability to operate in only a very limited capacity with difficulty constructing sentences properly in the present tense. Can ask and answer questions based on memorized utterances. Vocabulary is sufficient only for handling simple, elementary needs and expressing basic courtesies. Frequent repetition and slower speech is required for comprehension. Can read standardized messages, phrases, expressions, schedules, menus, and signs. Can supply information on simple forms and documents.

IN OTHER WORDS: *You can have a basic conversation in the present tense. You can handle a basic survival situation such as making hotel reservations. Your speech is slow with frequent pauses. You can understand what is said if it is said slowly and repeated a few times. You can ask and tell time and the date. You can ask basic what and when questions. You can use possessive adjectives. You can talk about the weather. You are aware of when to use formal and informal 2nd person. You still sometimes require slow and repeated speech in order to understand what is being said.*

Low Intermediate

Able to handle successfully only a limited number of interactive, task-oriented, and social situations. Capable of using simple structures and a general, limited vocabulary. Speaks with general ease in the present tense and can give simple commands. Can get by in restaurants, banks, asking directions, and discussing familiar topics. Can initiate and respond to simple statements. Able to understand sentence length utterances. Misunderstandings frequently arise but with repetition and slower speech can understand and be understood. Able to understand main ideas or some facts from simple texts. Capable of writing short messages.

IN OTHER WORDS: *You feel comfortable speaking in the present tense. Your vocabulary is extended to include such topics as clothing, colors, foods, recreational activities, professions. You can express likes and dislikes. You can ask and understand directions. You can talk about clothing. Ask about cost. For Spanish, you are familiar with when to use "ser" and "estar". You know some irregular verbs like "tener" and "dar". You can use expressions with "tener".*

Mid Intermediate

Able to handle basic communicative tasks and social situations. Can ask and answer questions and participate in simple conversations on topics beyond basic needs such as leisure activities and personal history. Sentence length is increased, but still characterized by frequent pauses. Can understand sentence length utterances in face to face conversation as well as over the phone.

IN OTHER WORDS: *You can identify most places in a town and give directions to them. You can request information, express opinions. Can ask and tell where someone is going, how they are getting there, what they will do and when. You have limited use of simple future tense and present progressive tenses.*

High Intermediate

Can understand and use tenses such as the simple present, present progressive, preterit and simple future. Have knowledge of the subjunctive in a limited capacity. Can talk easily about self and others. Ability to converse on topics beyond immediate needs such as personal history, leisure interests and work. Has frequent errors in grammar and vocabulary but uses more irregular verbs and has increased vocabulary.

IN OTHER WORDS: *You can express surprise, emotion, certainty, and doubt. You can say what one can and can't do. You can give reasons for something. You can hold a telephone conversation. Can discuss simple health problems. You can ask and tell how long something lasts. You feel comfortable in most conversational contexts, but are still limited in how well you can express yourself.*

Low/Mid/High Advanced

Rate yourself according to your skill in performing the following tasks: Ability to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal contexts. Can handle unknown topics and situations, give supported opinions, hypothesize, provide complicated explanations, and can describe in detail with a great deal of precision any practical, social, professional, or abstract topic. Ability to use all tenses and common idioms.

Rating Your Language Level

Overview

Carefully read the following descriptions and determine which category best describes your skills. Keep in mind that you will be given a placement test once you arrive at the school.

Low Beginner

No real functional ability in the language. Speech is characterized by a few memorized words or phrases. Unable to handle a typical "survival situation". Utterances rarely consist of more than two or three words with frequent long pauses. Understanding limited to occasional words, cognates, and short slowly spoken utterances. No practical communicative writing skills.

IN OTHER WORDS: *You know a few words and phrases, but would not be able to hold a basic survival situation type conversation (ordering food, asking for bus information, getting a hotel room price, etc.). You have no writing skills in the language, but can recognize some written words.*

Mid Beginner

Speaking ability still limited to memorized words and phrases, although quantity is increased. Vocabulary is limited to expressing very basic needs and courtesies. Utterances are limited to a few words at a time with frequent pauses. Can understand simple commonly used phrases and questions. Requires native speaker to speak slowly and often repeat a phrase before comprehension is achieved.

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High Beginner

Limited to simple conversation dealing with common everyday themes. Ability to operate in only a very limited capacity with difficulty constructing sentences properly in the present tense. Can ask and answer questions based on memorized utterances. Vocabulary is sufficient only for handling simple, elementary needs and expressing basic courtesies. Frequent repetition and slower speech is required for comprehension. Can read standardized messages, phrases, expressions, schedules, menus, and signs. Can supply information on simple forms and documents.

IN OTHER WORDS: *You can have a basic conversation in the present tense. You can handle a basic survival situation such as making hotel reservations. Your speech is slow with frequent pauses. You can understand what is said if it is said slowly and repeated a few times. You can ask and tell time and the date. You can ask basic what and when questions. You can use possessive adjectives. You can talk about the weather. You are aware of when to use formal and informal 2nd person. You still sometimes require slow and repeated speech in order to understand what is being said.*

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IN OTHER WORDS: *You feel comfortable speaking in the present tense. Your vocabulary is extended to include such topics as clothing, colors, foods, recreational activities, professions. You can express likes and dislikes. You can ask and understand directions. You can talk about clothing. Ask about cost. For Spanish, you are familiar with when to use "ser" and "estar". You know some irregular verbs like "tener" and "dar". You can use expressions with "tener".*

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IN OTHER WORDS: *You can identify most places in a town and give directions to them. You can request information, express opinions. Can ask and tell where someone is going, how they are getting there, what they will do and when. You have limited use of simple future tense and present progressive tenses.*

High Intermediate

Can understand and use tenses such as the simple present, present progressive, preterit and simple future. Have knowledge of the subjunctive in a limited capacity. Can talk easily about self and others. Ability to converse on topics beyond immediate needs such as personal history, leisure interests and work. Has frequent errors in grammar and vocabulary but uses more irregular verbs and has increased vocabulary.

IN OTHER WORDS: *You can express surprise, emotion, certainty, and doubt. You can say what one can and can't do. You can give reasons for something. You can hold a telephone conversation. Can discuss simple health problems. You can ask and tell how long something lasts. You feel comfortable in most conversational contexts, but are still limited in how well you can express yourself.*

Low/Mid/High Advanced

Rate yourself according to your skill in performing the following tasks: Ability to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal contexts. Can handle unknown topics and situations, give supported opinions, hypothesize, provide complicated explanations, and can describe in detail with a great deal of precision any practical, social, professional, or abstract topic. Ability to use all tenses and common idioms.



Mail: 117 S. 17th Street #1401
Philadelphia, PA 19103
Fax: 215-751-1986
Tel: 800-879-6640/215-751-1100
Email: info@amerispan.com
Web: http://www.amerispan.com

Permission to Participate in an AmeriSpan Study Abroad Program

Please have this form signed by your study abroad advisor and return it with your application.

Dear Study Abroad Advisor,

We want your students to have the best possible study abroad experience with AmeriSpan. To help insure this, we feel it is essential that your office be informed and involved. Please confirm (by filling out this form) that this student understands the procedures for transfer of credits to your school as well as use of financial aid (if applicable). Should you have any questions about our programs and services, please do not hesitate to contact me.

Thank you for your collaboration!

Beth Klemick
beth@amerispan.com
(800) 879-6640 ext. 308

Name of Student: _____

Name of College/University: _____

Study Abroad Advisor Name: _____

Study Abroad Advisor Phone: _____

Study Abroad Advisor E-mail: _____

*Please indicate the contact person and address of where your transcript is to be forwarded at the completion of your program, thank you.

Contact name: _____

Address: _____
