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# Secondary School Affiliate Agreement

## Agreement Overview

AmeriSpan Unlimited Inc., a Delaware corporation (hereinafter referred to as “AmeriSpan”) and \_\_\_\_\_ (hereinafter referred to as “Affiliated Secondary School”)

have entered into this agreement on the \_\_\_\_\_ day of \_\_\_\_\_ in \_\_\_\_\_. This agreement will stay in effect indefinitely until either party decides to discontinue it. The goals of the agreement are:

1. Enable Affiliated Secondary School to have strong knowledge of AmeriSpan’s programs and services;
2. Provide discounts to Affiliated Secondary School’s faculty for site visits and faculty training;
3. Generate funds to help Affiliated Secondary School support its study abroad services; and

## Responsibilities of AmeriSpan

1. AmeriSpan will make the following contributions to Affiliated Secondary School:
  - a. \$200 when the first student from the Affiliated Secondary School enrolls in an AmeriSpan program
  - b. 200 for every additional three students (or their family members) who participate on any AmeriSpan program NOTE: programs created for groups of students are excluded from this calculation because the contribution is already reflected in the special group price.
2. Faculty will receive an automatic 10% discount on the following AmeriSpan programs: Language Immersion, Volunteer/Intern and MAESTRO programs after the first student is enrolled. This discount increases to 15% if more than 20 students are enrolled during one academic year
3. If enrollment during one year exceeds 15 AmeriSpan programs, AmeriSpan will provide the designated person one free MAESTRO program including airfare. Upon request, the MAESTRO program may be exchanged for a one week language immersion program.
4. AmeriSpan agrees to accept all applicants from Affiliated Secondary School applicants provided that the minimum admissions criteria are met and space is available in the desired program.
5. AmeriSpan will accept applications individually from students and/or from Affiliated Secondary School.
6. AmeriSpan agrees to cooperate with the Affiliated Secondary School on alternate invoicing procedures, if requested. Students are typically billed directly by AmeriSpan. However, arrangements can be made with the Affiliated Secondary School to bill the Affiliated Secondary School for some or all of the students’ charges. *Please indicate your interest on Page 3 of this agreement.*
7. AmeriSpan will list the Affiliated Secondary School as an additional co-insured on the AmeriSpan liability policies should it be so desired.

Please Initial: \_\_\_\_\_  
Affiliate                      AmeriSpan

**Responsibilities of the Affiliated Secondary School**

- 1. To maintain a supply of AmeriSpan catalogs for the benefit of its students.
- 2. To arrange for AmeriSpan to attend an informational meeting with interested parents, students and faculty members at least one time each academic year.
- 3. To provide assistance for visiting AmeriSpan staff to meet with foreign language teachers.
- 4. To promote study abroad in the following ways. (please list any other activities planned):

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**Additional Information**

Would you prefer AmeriSpan to not invoice students or their parents directly? Yes / No

Will you offer all AmeriSpan programs / only the following programs (circle answer)

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**For Affiliated Secondary School**

**For AmeriSpan:**

\_\_\_\_\_  
Name of Institution

\_\_\_\_\_  
Name of Authorized Officer (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Primary Contact at Affiliated Secondary School

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email

\_\_\_\_\_  
Name of Authorized Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please Return Agreement To:**

AmeriSpan Study Abroad  
Attn: Affiliates  
117 South 17<sup>th</sup> Street, STE 1401  
Philadelphia, PA 19103  
Or fax to: 215-751-1986

Please Initial:      \_\_\_\_\_      \_\_\_\_\_  
                                 Affiliate                      AmeriSpan