

4. AmeriSpan will make available to your students the following Affiliate Scholarships:
 - a. One \$500 Academic Study Abroad scholarship. For every additional five (5) Academic Study Abroad students, you will receive one additional \$500 Academic Study Abroad scholarship.
 - b. One \$250 scholarship for every five (5) students who participate in any AmeriSpan program other than Academic Study Abroad
5. AmeriSpan agrees to accept all applicants from Affiliated Institution applicants provided that the minimum admissions criteria are met and space is available in the desired program.
6. AmeriSpan will accept applications individually from students and/or from the study abroad office.
7. AmeriSpan will handle the distribution of Affiliate scholarships and/or the study abroad office can make the decision in some or all of the cases. *Please indicate your interest on Page 3 of this agreement.*
8. AmeriSpan agrees to cooperate with the Affiliated Institution on alternate invoicing procedures, if requested. Students are typically billed directly by AmeriSpan. However, arrangements can be made with the Affiliated Institution to bill the Affiliated Institution for some or all of the students' charges. *Please indicate your interest on Page 3 of this agreement.*
9. AmeriSpan will list the Affiliated Institution as an additional co-insured on the AmeriSpan liability policies should it be so desired.
10. To certify to Affiliated Institution students who have been accepted for enrollment in an AmeriSpan program that meets the Title IV student financial aid eligibility requirements.

Responsibilities of the Affiliated Institution

1. To work with its own Registrar's Office, or other appropriate transfer of academic credit officer to facilitate the transfer of credit from approved AmeriSpan programs.
2. To maintain a supply of AmeriSpan catalogs for the benefit of its students.
3. To invite AmeriSpan to attend any study, travel or work abroad fairs on campus.
4. To provide assistance for visiting AmeriSpan staff to meet with prospective students.
5. To facilitate, when possible, the provision of financial aid for its students who are eligible for such aid and who wish to study abroad on AmeriSpan programs. To certify to AmeriSpan payment schedules for financial aid awards.
6. To promote study abroad in the following ways. (please list any other activities planned):

Additional Information

Would you prefer AmeriSpan to not invoice students directly? Yes / No

Would you prefer to coordinate Affiliated Scholarships rather than AmeriSpan? Yes / No

Will you offer all AmeriSpan programs / only the following programs (circle answer)

For Affiliated Institution

For AmeriSpan:

Name of Institution

Name of Authorized Officer (please print)

Title

Signature

Date

Name of Authorized Officer

Title

Signature

Date

Printed Name of Financial Aid Officer

Signature of Financial Aid Officer

Date

Please Return Agreement To:
AmeriSpan Study Abroad
Attn: Affiliates
117 South 17th Street, STE 1401
Philadelphia, PA 19103
Or fax to: 215-751-1986

Primary Contact at Affiliated Institution

Telephone

Fax

Email

Please Initial: _____ _____
 Affiliates AmeriSpan