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**RULES AND REGULATION – JUNIOR PROGRAMS (3 pages)**

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The following rules and regulation have been made so as to ensure the safety and security of all the students on the summer campus program. Each student must read and sign the following document.

**1. GENERAL**

- Students from all over the world will have the opportunity to discover French culture, customs and traditions thanks to the summer program.
- However, living with other people means that students have to comply with certain rules and regulations, which may seem strict but which ensure the rights and well-being of others.
- Any racist attitudes or inappropriate, disrespectful or insolent behavior will not be tolerated. Students must agree to abide by the rules so that everyone has an enjoyable and pleasant stay.
- Besides a decent outfit is required in any circumstances.

**2. AT RESIDENTIAL ACCOMMODATION**

*a) Meeting people*

When students go off campus they are not allowed to give the telephone number of the residence halls to people outside the group or to bring them back to the residence or the rooms.

*b) Rooms*

- There are 4 people in each room. It is important to keep the rooms tidy and ensure that the four occupants have the same amount of living space.
- The cleaners are not allowed to touch or move the students' belongings. Therefore, cleaning will not be carried out if your room is not tidy.
- There is one key for each room. Therefore, students are requested not to keep the key with them, but to leave it in the common room each time they go out so that the other occupants of the room will be able to go to there when they wish.
- All students should make sure the door and windows are properly closed when they leave the room.
- If a student loses the key, all three occupants will be charged 60 euros to replace it. The money will be deducted from the deposit.
- No late night parties are allowed in the rooms.
- Sexual relations are strictly forbidden.

*c) Timetable*

You are required to respect the appointments and schedule given by the managers.

*d) Cigarettes, alcohol etc*

Smoking, consuming alcohol or any other drugs is not authorized in the residence or outside.

**Any student found with these substances will be dismissed without refund.**

*e) Noise*

Excessive noise at night will not be tolerated out of respect for the other students.

*f) Common rooms*

Please keep the café, common room, restaurant, corridors etc. clean and tidy.

**3. IN CLASS**

*a) Behavior*

Students must arrive on time and follow the teacher's instructions.

All students are expected to show respect to the teachers and respect the material and property.

#### 4. EXCURSIONS

a) For each excursion students must make sure they meet at the scheduled times. Students who are late disrupt the whole group and means less time for the visits and less free time. The students' day is organized around a schedule, which is therefore very important.

b) *Safety and security*

Students should never go off on their own. You are recommended to stay in a small group at all times during the free time.

The teachers can be contacted on their phones at any time and students are strongly advised to keep them teachers' phone numbers with them at all times.

c) *On the buses*

On the bus coaches students must follow the rules and safety procedures explained by the members of staff accompanying them, i.e. fasten your seatbelt, do not leave your seat when the bus is moving, do not throw litter, do not put feet on seats etc.

d) *In the museums, castles etc*

During the visits, the students must show respect to members of the public, the guides and also the places they visit.

It is forbidden to touch any of the works of art or jump over the rope barriers.

#### 5. SPORT

a) *Safety*

It is important to follow the teacher's instructions when doing a sport or a sports activity.

b) *Material*

The material is provided for everyone to use and enjoy. Please make sure that you do not lose or damage any of the material.

When the students have finished an activity, all the material used must be tidied away and not left out.

*We certify having read the document above and we accept every point. We declare that we will accept in case of breaching of the rules described above that the participant will be expelled at his/ her own expenses or his/her family's:*

Name participant: \_\_\_\_\_

Names of the parents: \_\_\_\_\_

Signature: \_\_\_\_\_

Signatures: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Medical Certificate

This certificate is to be completed and signed by a Physician.

This is to certify that the student, \_\_\_\_\_ is physically and psychologically able to:

1. Travel
2. Stay in collectivity away from familial context
3. Participate in sport activities and does not suffer from any physical or psychological trouble which could disturb the program and the every day life of the camp
4. Confirm that his/her vaccination record list is up to date. Please attach a copy of the vaccination record.

### Medical Information

Please provide the following:

Student's blood type:

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Chronic diseases:

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Allergies: Food or other kind of allergies:

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Daily Medications/treatments:

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Dietary Restrictions:

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Other important information:

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Name, address and phone number of the doctor:

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\_\_\_\_\_  
Physician's signature

\_\_\_\_\_  
Date

Please fax the following to AmeriSpan and send your teen with copies of all of the required documents:

- ✓ Documentation of primary health coverage/insurance
- ✓ Parental Authorization for medical purposes
- ✓ Medical Certificate (signed by physician)
- ✓ Vaccination History
- ✓ Blood Type-rhesus

## Medical/Hospital Authorization

I, \_\_\_\_\_ as parent/legal guardian responsible for \_\_\_\_\_, acknowledge his/her registration for the Paris Summer Residential Camp program from (insert dates) \_\_\_\_\_ to \_\_\_\_\_ and authorize the ACCORD-principals, to take all necessary emergency measures such as hospitalisation with or without surgery under general anaesthetic. **I understand that no authorization will be given for my child to go out without supervision.**

I the undersigned \_\_\_\_\_, parent/legal guardian of, \_\_\_\_\_ declare having read the above document and accepted all the contents. I also declare having given detailed and truthful information.

\_\_\_\_\_  
Parent/legal guardian

\_\_\_\_\_  
Date